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## DESPINA METAKOS

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B.S. Civil Engineering – University of Rhode Island '91

### COMMUNITY SERVICE

#### *Conference Coordinator*

##### *Rhode Island Department of Transportation (1991-2016)*

Duties included: development of all aspects of 9 national and regional transportation conferences; including but not limited to, the concept for the conference, agenda, budget, procuring original financing, conference logistics, contract negotiations, registration, marketing, technical exhibit, audio visual, coordination of technical sessions, speakers, staffing, development of executive luncheons and special events. ***Recognized by the Providence Warwick Convention Visitors Bureau for these efforts - Recipient of the 2013 Loyal Partner Award***

◆ Northeast Transportation Safety Conference ◆ NESMEA 2011 ◆ Mission Safety 2010 ◆ AASHTO Bridge Subcommittee Annual Meeting ◆ AASHTO ROW Subcommittee ◆ Director's NASTO/ECOS Executive Summit Meeting ◆ Pavement 2000 ◆ Region 1 Pavement Management ◆ NASTO '96 Coordinator

#### *Programs Director*

##### *Women In Defense – New England Shoreline Chapter (2017- Present)*

Responsible for developing successful programs that promote the chapter's mission of cultivating and supporting the advancement and recognition of women in all aspects of national security. Worked with the team to more than double membership in one year by offering interesting programs and opportunities to network with EB and NAVSEA Executives.

#### *Vice Chairperson*

##### *(SMSA) National Association of State Motorcycle Safety Administrators (2010-2012)*

Responsible for restructuring a national organization. Called for a forensic audit; developed the RFP, vetted the bidders and awarded the contract. Audit findings implicated the business manager for misappropriating Association funds and resulted in their termination. Subsequently developed the strategic plan, implemented purchasing protocols and hired a Management Company to promote Association activities. The restructuring resulted in a solvent, well organized, fiscally responsible, non-profit organization that services a small population of State Motorcycle Safety Program Administrators and Educators.

#### *Ombudsman*

##### *USS Missouri (SSN780) January 2012 – September 2012*

The official representative between the Commanding Officer and the Ship's families; I played a vital role in establishing and maintaining current and accurate communication between the Command and its family members while the ship was underway and deployed.

#### *Governor's Wellness Committee (10/04-7/15)*

Served as Department Wellness Coordinator. Duties included creation and implementation of the Rhode Island Department of Transportation Wellness program.